

DENTAL ASSISTING

CERTIFICATE OF COMPLETION

The Dental Assisting program trains individuals in a broad range of clinical and administrative skills, including preparing dental patients for examinations and treatments, performing radiographic procedures and preparing dental materials.

Administrative training includes scheduling and appointment procedures, maintenance of medical records, performing basic secretarial and receptionist services and development of internal and external communications and public relations skills.

The dental assisting program is accredited by the American Dental Association's Commission on Dental Accreditation.

The Dental Assisting certificate program allows for enrollment once per year in the fall term. Enrollment is based on a first-come, first-served basis for all applicants. Prior to starting program classes, all students must complete all of the following: (1) a high school diploma or GED and (2) take COCC's placement test and receive the minimum scores or complete the equivalent courses listed below:

ASSET SCORES

Reading: 43

Writing: 43

Numerical Skills: 48

Elementary Algebra: 27

COURSEWORK

WR 65, 75 or 95

MTH 20

Prior to entering the clinical setting, admitted students must have a Hepatitis B immunization series (or must sign a release form indicating their refusal to be immunized), a current TB test and two immunizations for measles. A current CPR card is also required before entering the clinical setting. Students will also be responsible for additional expenses such as lab jackets, materials, certification exams and lab fees.

All required courses must be completed with a grade of "C" or better and students must maintain a 2.0 overall GPA to graduate.

Effective for 2009–10 Academic Year

continued



CENTRAL OREGON
community college

www.cocc.edu

COCC is an affirmative action, equal opportunity institution.

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SUMMER TERM (OR DURING PROGRAM)

WR 121	English Composition	3
Health ¹		3-4
Computer competency ²		0-4
SP 218	Interpersonal Communication	3
PSY 207	Applied Psychology	3

FALL TERM

DA 110	Basic Dental Assisting	4
DA 115	Dental Science	4
DA 125	Dental Infection Control	3
DA 145	Preventive Dentistry	3

WINTER TERM

DA 120	Advanced Dental Assisting	4
DA 130	Dental Materials I	3
DA 134	Dental Radiology I	2
DA 160	Oral Medicine	3
DA 181	Dental Seminar I	1
DA 190	Dental Assisting Practicum I	5

SPRING TERM

DA 131	Dental Materials II	3
DA 135	Dental Radiology II	3
DA 150	Dental Office Management *	3
DA 151	Dental Computing	1
DA 182	Dental Seminar II	1
DA 191	Dental Assisting Practicum II	5

1 HHP 252A is recommended to meet this requirement, but students can also choose between HHP 295, 231, 242, 258 or 266 and one activity or health module.

2 Pass computer basic skills competency test or take CIS 120, Computer Concepts.

* This program includes coursework that meets accreditation standards for communication, human relations and computation. Courses that contain embedded instruction will be noted with an asterisk (*).

IMPORTANT REGISTRATION INFORMATION

Enrollment into the Dental Assisting program is first come, first served. Students must meet the following prerequisites in order to be eligible to register: minimum placement scores resulting in WR 121 and MTH 60 placement (ASSET scores of Reading: 43 and Writing: 43; Numerical Skills: 45 or Elementary Algebra: 27) OR successful completion of the following courses: WR 65 or WR 75 or WR 95; and MTH 20. Students with transfer credits must provide the Admissions office with a copy of their transcript at least two weeks prior to registration.

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